| Rhode Island Moms PRN Milestone Summary  Cohort 1: (October 2019-December 2020)  Cohort 2: (February 2021-April 2022) | | |
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| Deliverable | Timeframe Due Dates | Notes |
| Practice Quality Improvement (QI) team attends kick-off meeting | June 28, 2022  7:30 - 9:00AM | Recommend Practice Lead, Provider Champion and IT lead attend meeting (with other members of team encouraged to attend) |
| Schedule QI team quarterly meetings with the practice QI facilitator | June 2022 – May 2023 | Check-ins between Provider Champion and QI facilitator should be scheduled as needed |
| Confirm (or identify\*) members of the practice QI team. Confirm (or submit\*) [Provider Email List](https://www.ctc-ri.org/sites/default/files/uploads/Provider%20Email%20List%20-%20Cohort%202.xlsx). | July 12, 2022 | Completed with the Practice Facilitator – details to be submitted to  [RIDOH@ctc-ri.org](mailto:RIDOH@ctc-ri.org). |
| Recommended (or required\*) attendance at IT Team meeting with RIDOH/CTC | RIDOH/CTC IT Team Meeting: July 2022, date TBD |  |
| For practices that participated in Cohort 1 (October 2019-December 2020), each relevant provider must complete survey within 45 days of award notification  Practices that participated in Cohort 1 must also complete the practice self-efficacy survey with practice facilitator or independently | Due by: August 5, 2022  To be completed at first practice facilitation meeting | Provider Survey:  <https://www.surveymonkey.com/r/2YHYXWM>  (Cohort 2 practices can use the provider survey findings from June 2022)  Practice Survey:  <https://www.surveymonkey.com/r/DP8XGPL> |
| In conjunction with the QI practice facilitator, identify relevant quality improvement as detailed in your application  Submit updated workflow | Due by: September 9, 2022 | [Plan-Do-Study-Act (PDSA)](https://www.ctc-ri.org/sites/default/files/uploads/4.%20PDSAWorksheetforTestingChanges_0%2012%203%2020.doc) Completed with the Practice Facilitator – details to be submitted to [RIDOH@ctc-ri.org](mailto:RIDOH@ctc-ri.org)  Submit updated workflow to  [RIDOH@ctc-ri.org](mailto:RIDOH@ctc-ri.org)  [Work Flow Tool](https://ctc-ri.org/sites/default/files/uploads/12.%20MomsPRN%20Workflow%20Checklist%204.11.22_0.doc)  [Work Flow Example](https://www.ctc-ri.org/sites/default/files/uploads/11.%20MomsPRN%20Example%20workflow.pdf) |
| Report de-identified practice screening rates, including demographic data, and proportion of positive screens quarterly and by zip code | **Provisional Deadlines: August 5, 2022\***  **October 14, 2022**  **January 13, 2023**  **April 14, 2023** | \*Practice to determine if baseline report will be re-run based on current performance or be taken from cohort 1 last quarter data submitted Dec 2020\*  Alternative: Submit using [Excel Spreadsheet](https://ctc-ri.org/sites/default/files/uploads/RI%20MomsPRN%20Extension%20Measure%20Reporting%20Template%2004.21.22%20-%20Continuing.xlsx) and email to:  [jarruda@ctc-ri.org](mailto:jarruda@ctc-ri.org) |
| Practice QI team attends and participates at January learning session | Tentative Date:  January 11 2023  7:30 – 9AM |  |
| In conjunction with the QI practice facilitator, report on outcomes relevant quality improvement activities as detailed in your application | Due by: May 9, 2023 | [Plan-Do-Study-Act (PDSA](https://www.ctc-ri.org/sites/default/files/uploads/4.%20PDSAWorksheetforTestingChanges_0%2012%203%2020.doc)) Completed with the Practice Facilitator – details to be submitted to [RIDOH@ctc-ri.org](mailto:RIDOH@ctc-ri.org) |
| Providers complete post efficacy survey and HRSA survey  Practice team completes post efficacy survey with practice facilitator or independently | RIDOH Surveys by May 2023  HRSA survey by Fall 2022 |  |
| Practice QI team attends and participates at closing learning session | May 2023- TBD  \*Only applies to practices that participated in RI MomsPRN program 2019-2020 (does not apply to any practice that participated between 2021-2022  \*Only applies to practices that participated in RI MomsPRN program 2019-2020 (does not apply to any practice that participated between 2021-2022  7:30 – 9AM |  |