**RI MomsPRN Milestone Document**

| Rhode Island MomsPRN Milestone Summary |
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| Deliverable | **Timeframe Due Dates** | **Notes** |
| 15-month Practice Team Expectations |
| Utilize the RI Moms PRN provider teleconsultation line as neededQuality improvement team meets monthly with practice facilitator with additions of WIH/RIDOH staff  | On-going Practice Team Responsibilities | [RI MomsPRN WIH Website](https://www.womenandinfants.org/ri-momsprn) |
| Planning Period: 3-month Practice Team Expectations (June – August ’22) |
| Quality Improvement team attend Orientation meeting | June 28, 20227:30 - 9:00AM | Meeting is recommended for Practice Lead, IT Lead and Provider Champion |
| Identify members of the practice quality improvement (QI) team. The team should consist of 3 to 4 staff in different roles and include a practice clinical champion and an IT/EHR staff member. Complete [Provider Email List](https://www.ctc-ri.org/sites/default/files/uploads/13.%20Provider%20Email%20List%20Template%20-%20Cohort%203.xlsx). | July 12, 2022 | Confirmation with the Practice Facilitator – details to be submitted toRIDOH@ctc-ri.org.[Provider Email List Template](https://www.ctc-ri.org/sites/default/files/uploads/13.%20Provider%20Email%20List%20Template%20-%20Cohort%203.xlsx) to be submitted to RIDOH@ctc-ri.org. |
| Complete the practice self-efficacy survey with practice facilitator | July 2022 | Practice Survey: <https://www.surveymonkey.com/r/DP8XGPL> Practice survey details to be submitted to RIDOH@ctc-ri.org by Practice Facilitator  |
| IT team to meet with RIDOH/CTC within first three months. May take place at scheduled facilitation meeting.* Test IT plan for documentation of screening results and submission data
 | RIDOH/CTC IT Team Meeting: July 2022, date TBDTest IT Plan: August 2022 |  |
| 1. Each provider must complete self-efficacy survey within 45 days of award notification:
 | Due by: August 5, 2022 | Provider Survey: <https://www.surveymonkey.com/r/2YHYXWM>  |
| Clinical team to meet with Eva Ray and other WIH staff during first four months. Select evidence-based tools | June - September 2022 | Evidence based tools needs to be incorporated in EHR.[Screening Tool Resource](https://ctc-ri.org/sites/default/files/uploads/RI%20MomsPRN%20Recommended%20Screening%20Tools%205.21.pdf)  |
| Submit a baseline report of screening rates for perinatal depression, anxiety, and substance use | August 18, 2022 | Submit using [Excel Spreadsheet](https://www.ctc-ri.org/sites/default/files/uploads/RI%20MomsPRN%20Measure%20Reporting%20Template%204.5.22%20cohort%203%20-%20New%20practices.xlsx) and email to: jarruda@ctc-ri.org or RIDOH@ctc-ri.org |

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| Practice Team Performance Period Expectations |
| Screen for perinatal depression, anxiety and substance use with validated screening tool(s) | September 2022 – August 2023 | N/A |
| Develop draft workflows to implement screening for perinatal depression, anxiety and substance use with validated screening tool(s)  | September 2022 | [Work Flow Tool](https://ctc-ri.org/sites/default/files/uploads/12.%20MomsPRN%20Workflow%20Checklist%204.11.22_0.doc)[Work Flow Example](https://www.ctc-ri.org/sites/default/files/uploads/11.%20MomsPRN%20Example%20workflow.pdf)  |
| In conjunction with the QI practice facilitator, identify quality improvement activities to optimize perinatal behavioral health workflows | Due by: September 9, 2022 *Due 1 Month after baseline data submissions* | [Plan-Do-Study-Act (PDSA)](https://www.ctc-ri.org/sites/default/files/uploads/4.%20PDSAWorksheetforTestingChanges_0%2012%203%2020.doc) Completed with the Practice Facilitator – details to be submitted to RIDOH@ctc-ri.org |
| If practice has selected optional reporting opportunity Practice key contact: Submit the Additional Payment Agreement through Adobe Sign | September 16, 2022 | **Sample**: [RI MomsPRN Additional Practice Payment Agreement](https://ctc-ri.org/sites/default/files/uploads/RI%20MomsPRN%20Additional%20Payment%20Agreement%20-%20Cohort%203%20template.docx) |
| Internal project report test run | **October 2022** | Will not be officially submitted; please go over with your Practice Facilitator at October monthly meeting and identify areas of improvement |
| Report de-identified practice screening rates and proportion of positive screens quarterly and by zip code | **Deadlines:****December 16, 2022****March 17, 2023****June 16, 2023August 11, 2023** | Submit using [Excel Spreadsheet](https://www.ctc-ri.org/sites/default/files/uploads/RI%20MomsPRN%20Measure%20Reporting%20Template%204.5.22%20cohort%203%20-%20New%20practices.xlsx) and email to: jarruda@ctc-ri.org or RIDOH@ctc-ri.org |
| Test workflows and submit final workflows for implementing screenings for depression, anxiety and substance use using validated screening tools | November 2022 |  |
| In conjunction with the QI practice facilitator, submitted completed P-D-S-A identifying results of improvement activities to optimize perinatal behavioral health workflows | Due by December 16, 2022 | [Plan-Do-Study-Act (PDSA)](https://www.ctc-ri.org/sites/default/files/uploads/4.%20PDSAWorksheetforTestingChanges_0%2012%203%2020.doc) Completed with the Practice Facilitator – details to be submitted to RIDOH@ctc-ri.org |
| Practice QI team attendance and participation at January learning session | Tentative Date: January 11 20237:30 – 9AM |  |
| Practice QI team attendance at Peer learning Session  | May 2023 - TBD 7:30 – 9AM |  |
| In conjunction with the QI practice facilitator, report on outcomes quality improvement activities to optimize perinatal behavioral health screening, treatment and referral | Due by: August 11, 2023 | [Plan-Do-Study-Act (PDSA](https://www.ctc-ri.org/sites/default/files/uploads/4.%20PDSAWorksheetforTestingChanges_0%2012%203%2020.doc)) Completed with the Practice Facilitator – details to be submitted to RIDOH@ctc-ri.org |
| Providers complete post efficacy survey and HRSA survey Practice team completes post efficacy survey with practice facilitator | RIDOH Surveys by August 2023 HRSA Survey by Fall 2022 |  |
| Practice QI team attendance and participation at closing learning session | August 2023 - TBD7:30 – 9AM |  |