| Rhode Island Moms PRN Milestone Summary |
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| Deliverable | Timeframe Due Dates | Notes |
| Practice Quality Improvement team attends at Kick-Off meeting | June 28, 20227:30 - 9:00AM | Recommend Practice Lead, Provider Champion and IT lead attend meeting (with other members of team encouraged to attend)  |
| Schedule QI team quarterly meetings with the practice QI facilitator | June 2022 – May 2023 | Check-ins between Provider Champion and QI facilitator should be scheduled as needed  |
| Confirm members of the practice quality improvement (QI) team in the [Provider Email List](https://www.ctc-ri.org/sites/default/files/uploads/Provider%20Email%20List%20-%20Cohort%202.xlsx). | July 12, 2022 | Completed with the Practice Facilitator – details to be submitted to RIDOH@ctc-ri.org. |
| Recommended attendance at IT Team meeting with RIDOH/CTC | RIDOH/CTC IT Team Meeting: July 2022, date TBD |  |
| In conjunction with the QI practice facilitator, identify relevant quality improvement as detailed in your applicationSubmit updated workflow | Due by: September 9, 2022 | [Plan-Do-Study-Act (PDSA)](https://www.ctc-ri.org/sites/default/files/uploads/4.%20PDSAWorksheetforTestingChanges_0%2012%203%2020.doc) Completed with the Practice Facilitator – details to be submitted to RIDOH@ctc-ri.orgSubmit updated workflow to RIDOH@ctc-ri.org[Work Flow Tool](https://ctc-ri.org/sites/default/files/uploads/12.%20MomsPRN%20Workflow%20Checklist%204.11.22_0.doc)[Work Flow Example](https://www.ctc-ri.org/sites/default/files/uploads/11.%20MomsPRN%20Example%20workflow.pdf)  |
| Report de-identified practice screening rates, including demographic data, and proportion of positive screens quarterly and by zip code | **Deadlines:September 16, 2022****December 16, 2022****March 17, 2023****May 12, 2023** | Submit using [Excel Spreadsheet](https://ctc-ri.org/sites/default/files/uploads/RI%20MomsPRN%20Measure%20Reporting%20Template%204.5.22%20cohort%203%20-%20New%20practices.xlsx) and email to: jarruda@ctc-ri.org |
| Practice QI team attendance and participation at January learning session | Tentative Date: January 11, 20237:30 – 9AM |  |
| In conjunction with the QI practice facilitator, report on outcomes relevant quality improvement activities as detailed in your application | Due by: May 9, 2023 | [Plan-Do-Study-Act (PDSA](https://www.ctc-ri.org/sites/default/files/uploads/4.%20PDSAWorksheetforTestingChanges_0%2012%203%2020.doc)) Completed with the Practice Facilitator – details to be submitted to RIDOH@ctc-ri.org |
| Providers complete post efficacy survey and HRSA survey Practice team completes post efficacy survey with practice facilitator | RIDOH Surveys by May 2023 HRSA survey by Fall 2022 |  |
| Practice QI team attendance and participation at closing learning session | May 2023- TBD7:30 – 9AM |  |